



Annual Meeting of Members

June 17, 2021

Chart of General Rules Relating to Motions

Motions in Order of Precedence

MOTION	EXAMPLE	SEC	DEBATE	AMEND	VOTE	NOTES
1. FIX TIME TO WHICH TO ADJOURN	<i>I move that when the meeting adjourns, we meet at ___ (time).</i>	Yes	No	Yes	Majority	Privileged motion.
2. ADJOURN	<i>I move to adjourn.</i>	Yes	No	No	Majority	Privileged motion.
3. RECESS	<i>I move to recess for ___ minutes.</i>	Yes	No	Yes	Majority	Privileged motion.
4. RAISE A QUESTION OF PRIVILEGE	<i>I rise to a question of privilege.</i>	No	No	No	None	Privileged motion. Ruled upon by chair.
5. CALL FOR ORDERS OF THE DAY	<i>I call for orders of the day.</i>	No	No	No	None	Privileged motion. Enforced by demand of one member.
6. LAY ON TABLE	<i>I move to lay the motion on the table.</i>	Yes	No	No	Majority	Lays aside a motion when more urgent business arises.
7. PREVIOUS QUESTION	<i>I move the previous question.</i>	Yes	No	No	2/3	If adopted, closes debate and amendment.
8. LIMIT/ EXTEND DEBATE	<i>I move to limit debate to ___ minutes.</i>	Yes	No	Yes	2/3	May change length of speeches or length of debate.
9. POSTPONE DEFINITELY	<i>I move to postpone the motion till ___ (e.g., 3 p.m.).</i>	Yes	Yes	Yes	Majority	Debate confined to merits of postponing question.
10. COMMIT/ RECOMMIT	<i>I move to refer this motion to a committee.</i>	Yes	Yes	Yes	Majority	Debate confined to merits of referring motion to committee.
11. AMEND	<i>I move to amend the motion by</i>	Yes	Yes	Yes	Majority	Debatable only if applicable motion is debatable.
12. POSTPONE INDEFINITELY	<i>I move to postpone this motion indefinitely.</i>	Yes	Yes	No	Majority	Debate may go into merits of main motion. Adoption kills motion.

MAIN MOTION (may be moved only when no other motion is pending)	<i>I move that ...</i>	Yes	Yes	Yes	Majority	<p>Introduces business to assembly. Motions in respect of certain issues may require a Special Resolution as per the <i>Canada Not-for-Profit Corporations Act</i>.</p> <p>When a motion is made on a special resolution the Chair will indicate to the assembly that a 2/3 vote is required.</p> <p>Votes of only one Membership Class must be moved and seconded by a member of that Class.</p>
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Motions with No Special Order

MOTION	EXAMPLE	SEC	DEBATE	AMEND	VOTE	NOTES
POINT OF ORDER	<i>I rise to a point of order.</i>	No	No	No	None	Ruled upon by chair. May interrupt a speaker only if necessary.
APPEAL	<i>I appeal the decision of the chair.</i>	Yes	Yes	No	Majority	Move at time of ruling by chair. Non-debatable if pending motion is not debatable.
SUSPEND RULES	<i>I move to suspend the rule and ...</i>	Yes	No	No	2/3	Bylaws may never be suspended except those in the nature of rules of order.
OBJECTION TO CONSIDERATION	<i>I object to consideration of this question.</i>	No	No	No	2/3	In order only until debate on original main motion begins.
DIVISION OF ASSEMBLY	<i>I request a division.</i>	No	No	No	None	To confirm the result of a vote, one member may demand a rising vote.
DIVISION OF QUESTION	<i>I move to divide the motion by ...</i>	Yes	No	Yes	Majority	Separates motion if feasible.

POINT OF INFORMATION	<i>I rise to a point of information.</i>	No	No	No	None	To ask a factual question. May interrupt a speaker if important.
RECONSIDER	<i>I move to reconsider the vote on the motion re ...</i>	Yes	Yes	No	Majority	Must be made by member who voted on prevailing side. Non-debatable if motion to be reconsidered is not debatable.
TAKE FROM THE TABLE	<i>I move to take the motion re ... from the table.</i>	Yes	No	No	Majority	Brings a tabled motion back to the assembly.
WITHDRAW A MOTION	<i>I ask permission to withdraw the motion.</i>	Yes	No	No	Majority	Usually done by unanimous consent.
AMEND BYLAWS	<i>I move to amend the bylaws by ...</i>	Yes	Yes	Yes	Majority or 2/3	Certain issues may require a Special Resolution as per the <i>Canada Not-for-Profit Corporations Act</i> . A Special Resolution requires a 2/3 majority vote.

This chart complies with terminology in *Robert's Rules of Order newly revised*.